

Jackson Quality Preschool GSRP Meeting
Minutes – September 16, 2016
1:00-3:00 p.m.

WELCOME and INTRODUCTIONS: Kelly Sheppard started the meeting with self introductions, and sharing favorite thing about Fall.

Present:

JCISD: Susan Townsend, Kelly Sheppard, Lauren Bailey, Kelly Friedland, Jean Allison, Catherine Brubaker, Brenda Webster, Mary Belknap, Wendy Bell
ABC Academy: Kathy Hoszkiw, Cody Blair, Andrea McCabe, Tammy Cushard
CAA: Kristen Klug
Columbia: MaryAnn Edwards, Laura Finkbeiner, Pam Behling, Amber Bushinski
daVinci: Cassi Cutsinger, Shannon Molnar
Early Impressions: - Angela Mentink
Grass Lake: absent
Little Rainbows: Allison Trapp
Michigan Center: absent
Napoleon-Pirates Cove Preschool: Michelle Ault
Northwest: absent
Phoenix: Lisa Hunt
Springport: Laura Tenney
St. Mary: Linda Fitzgerald
Vandercook Lake - Danielle Casto
Western: absent

REVIEW OF MINUTES FROM AUGUST 2016 MEETING

Motion to approve: Correct the attendance in August meeting

Approved as written. no additional corrections

Grant Opportunity for GSRP Classrooms: Liz Colegrove

BUDGET - Lauren

- Budget Information & Updates
16-17 Budgets Due Monday 9/19 for review (preliminary, review process, comparison to previous, all explained. Facility usage form for every site must be completed as well.
 - **Meals/Snacks over Federal Reimbursement** - sample form available today, explained. (If you contract with JPS for meals, they already use this form)
 - **Capital Outlay Requests** - (any individual item at \$5,000 or more in cost) make sure these are turned in asap, ISD must review, and send to state. Quotes, photos, etc. will speed the approval process.

Other: ISD's are not sharing funds this year, simplifies the process.

GSRP Transportation discussed, previous "wish list" reviewed. Official allocation has just come thru, funds are less than anticipated, review your wish lists, communicate with us, will try to get all sites reconciled.

ECS UPDATE-See handout

- **Introduce New ECS Team:** Catherine Brubaker and Wendy Bell

--See ECS report/handout for updated information. Highlights:

--Memo from MDE and trainings reviewed (handout) - factor the cost for this into your budget

--Trainings for Highscope & Creative Curriculum upcoming 10/14/16- no fee for these trainings- register on line at the JCISD website

--Information sheets (handout) please complete/update and return to Jean Allison

--Inventory time--stickers here to attach to your items

--Form B coming, ECS will be working with you.

--Multi cultural education and Intentional teaching PD's coming

--Do not leave today without your audit form

STATE UPDATES-Kelly Sheppard &/or Susan Townsend

- **MDE ECC Conference Call Updates**

Conference Expectations from MDE: Budget forms, preparations, MDE wants to see you budgeting to attend the MDE Conference. Their preference is that you attend this conference. They have made changes to make this conference more appealing. Many people brought up the fact that the dates are not ideal with children's breaks and schedules. Susan will take that info back to the committee.

Administrative network working on revising the formula. Still in draft form, goal is to keep all "hold harmless". More to come as decisions are made.

Early Literacy Essentials, in 2nd phase of grant, next step is to roll out so that everyone has Professional Learning opportunities in order to model in the classrooms. More to come as develops.

School Level Essentials are also being developed, more to come.

- **MAISA ECAN Monthly Meeting**

DATA UPDATES & CENTRAL REGISTRY

- **Child Plus-Kelly Friedland**

- Start Dates for the 2017-18 school year as "enrolled" and "entry" dates in Child Plus

- Fall count cutoff is Monday, October 31

- **ASQ-Kelly Friedland**

- Get new staff names to Kelly Friedland so accounts can be created.

- Done and uploaded by October 31st

- **Child Progress Data - Jean Allison:** remember to update information as changes occur. Do not delete any child's data, just make additions.

- **Licenses:** do not let your license expire, keep all up to date, and forward to ISD as you receive new.
 - **PALS - Brenda - pass**

SLOT DISTRIBUTION/CLASSROOM ASSIGNMENTS- all 135 slots are distributed, all is in place

TEACHER ASSIGNMENTS AND CERTIFICATIONS - remember to keep certificates accurately complete and copies to ISD. Audit must have all of this.

SCHOOL READINESS COMMITTEE STATUS & NEWS - handout - flyer- share with parents, it does count as “parent involvement criteria”. Open to all, trying to get more parents and educators involved. Stipends are available for parent involvement. Kelly Sheppard available to answer any questions.

CONNECTING THE BRIDGES BETWEEN PRESCHOOL AND KINDERGARTEN - Dr. Nic Cooper presented today, more pieces to this series, will let you know when more dates are scheduled.

Susan reiterated the desire to build the bridges, make connections, make some onsite visits, build reflection time, open lines of communication. Today’s session was a great success, and some kindergarten teachers were in attendance.

INDIVIDUAL REPORTS

ABC- most slots full, working hard!

CAA- Kristen and crew are tired ;-) full with one day to spare this year!

daVinci - started last week, lots of boys in program

Lil Rainbows - 1st week, running well, kids met goals early, need to establish new goals already!

Napoleon - going well

Phoenix - successfully uploaded all children into COR, hiring a co-director to help with program quality

Springport - has a new 3rd person, doing really well, loving the children.

VCL - good week, running smoothly

St, Mary's - will wait til next meeting to comment.

All feel that the preschool fair helped with enrollment, but needs to be earlier next year.

NEXT MEETING: OCTOBER 21, 2016 1:00-3:00 p.m.