

**Jackson Quality Preschool GSRP Meeting  
Minutes –November 18, 2016  
1:00-3:00 p.m.**

**INTRODUCTIONS**

**Present:**

JCISD: Susan Townsend, Kelly Friedland, Kelly Sheppard, Brenda Webster, Catherine Brubaker, Wendy Bell, Jean Allison, Lauren Bailey, Brenda Davis, Mary Belknap  
ABC Academy: Andrea McCabe, Tammy Cushard, Kathy Hoszkiw, Cody Blair  
CAA: Kristen Klug, Jackie Barber, Elizabeth McClain  
Columbia: MaryAnne Edwards,  
daVinci: Shannon Molnar, Cassi Cutsinger  
Early Impressions: Angela Mentink  
Grass Lake: Amanda Lally, Christie Orban  
Little Rainbows: Allison Trapp  
Michigan Center: Kim Trudell  
Napoleon-Pirates Cove Preschool: Linda Wineland, Michelle Ault, Jennifer Snyder  
Northwest: Lisa Petersen, Amy Marrison  
Phoenix: Lisa Hunt  
Springport: Laura Tenney  
St. Mary: Linda Fitzgerald  
Vandercook Lake: Danielle Casto  
Western:

**CONNECTOR ACTIVITY:** Susan - share a trait that you have that others might like to have, and that they would like to have.

**REVIEW OF MINUTES FROM October 2016 MEETING**

Motion to approve: Kim Trudell  
Seconded: Mary Belknap  
all approved

**BUDGET**

- **Final Expense Reports:** Lauren thanks everyone for all budgets being in, and approved.
- **Food Invoice** - Tracking - detail full/reduced/free meals when submitting invoices.
- **Classroom Furniture** - Split funding classrooms - please classify percentages in furniture ownership.
- **Inventory Lists** – Update inventory lists and email to Kelly Sheppard by December 23<sup>rd</sup>. Remember, this is intended for durable equipment only. Comparisons to previous lists will be done, be sure to account for any missing items. GSRP stickers available today, place on all GSRP purchased items. State audit personnel will check for these.
- **GSRP Transportation contracts:** follow up with superintendents to be sure these are completed.

**CONTRACTS & POLICIES**

- **Administrative Policy & Procedures Manual Status-** still working, hoping to have available soon.
- **Teacher Certification** - keep files current, and send updates to JCISD.
- **Curriculum** - Highscope and Creative Curriculum primarily used in our county. MDE is looking at additional options, more to come. ,

### **ECS UPDATES - Upcoming PD** - see handouts

New daily reporting forms are working well - handout.

Work with your ECS to make your internal and external goals match.

- MDE updates are curriculum aligned, be sure to be intentional. *Coaching Essentials* for K-3 have been approved. Early Childhood Essentials will be created with these guidelines.

Kelly reiterated the need to pay close attention to these guidelines and bullet points. Strong encouragement to attend the Nell Duke Conference, very intentional, very informative.

4th-5th, and 6 - 12 are also being created.

Michigan has a very low rating in Literacy. Much work to be done.

### **STATE UPDATES-Kelly Sheppard &/or Susan Townsend**

- **MDE ECC Conference Call Updates** - see above.  
McKenny Vento was discussed. This has been a K-12 grant that supports families that are defined as Homeless. Table discussions about the perceived definition of homelessness. (see below)
- **MAISA ECAN Network Meeting** - met yesterday. Upcoming Headstart changes were discussed. Hours will be extending. How will this affect GSRP? Spatial issues, slot issues, all being examined. More to come.

Professional learning group - birth - 3rd, in progress.

- **Michigan Collaborative Early Childhood Conference coming up in November** – Nell Duke will be presenting on the Pre-K-Essential Literacy Practices

### **DATA UPDATES & CENTRAL REGISTRY** - Kelly Friedland

**Fall Count** - Certified 11/15 with 700 children

- **Spring Count** -
  - 1/27 all data entered into Child Plus
  - 2/8 enrollment cutoff date to be reported for funding
  - 2/10 any changes between 1/27 and 2/8 sent to Kelly F.

Please be sure that ALL data is filled in completely.

- **PALS** - Program data for December JEYC meeting and January GSRP meeting
- **Date of birth change for 17/18** - 135 out of 700 turned 4 between 9/2 and 12/1
- **County wide marketing campaign** will take place in December.

## **DEFINITION OF HOMELESSNESS**

**Ideas:** Family living w/others for economic reasons, Foster children, Living in a shelter, hotel, RV, etc.

Education defines Homeless as not having own home, living with someone else (even an extended family member), not having own space with bed, sleeping space.etc. When completing home visits be aware of surroundings and try to determine status. Available benefits discussed, and ways to introduce these benefits to families.

Foster care and awaiting Foster placement is no longer considered "Homeless", If in the DHS system, but there is still assistance available.

- **Choose a representative to be trained in December.** (If your program is within a district, your district Homeless Liaison will be the one to attend. )
- **Training Date: December 16 at 9:00 a.m. at the ISD.** (NO GSRP meeting 12/16/16)

**TEACHER ASSIGNMENTS AND CERTIFICATIONS-** per above, keep current documentation on file with the JCISD.

**SCHOOL READINESS COMMITTEE STATUS & NEWS** - good conversation, many representatives, data driven concept very well received.

## **CONNECTING BRIDGES BETWEEN PRESCHOOL AND KINDERGARTEN UPDATE**

– 3<sup>RD</sup> session will be January 20<sup>th</sup>, 2017. It will be coupled with the Intentional Teaching PD being given by our Early Childhood Specialists. Link will be sent out soon.

Site visits will be reviewed.

## **INDIVIDUAL REPORTS**

**NEXT MEETING: January 20, 2017 Note: No meeting in December!**